QMS Release Email

Please populate, and copy paste from below the Line.

Dear Colleagues,

We are pleased to announce that a new QMS has been released for your use. The details for the same are below.

|  |  |
| --- | --- |
| QMS Revision |  |
| Principal changes in this revision |  |
| Location of the new QMS |  |
| Deployment criteria |  |
| Processes under Pilot, and their deployment |  |
| QMS release training Date, Time and venue |  |
| QMS release training- Trainer |  |
| QMS release training – Audience |  |
| Suggestions invited at- | Process Improvement Log |
| QMS release Note | [Attach and specify Name] |

Yours Truly,

Process Engineering Group

R&D, Genus Innovation Limited